**Team Software Project**

*The meeting was held on the 1st of March 2023. The meeting started at 5:30 pm (UK time)*

# Welcome

*In attendance:*

1. *Nicholas Packham*
2. *Hayley Moodley*
3. *Ajwaad Momin (In charge of week 4 notes)*

*Absentees:*

* None

*Notes from the previous meeting:*

* *Everyone completed the previous week’s tasks.*
* *Everyone has created shells and designs for the final product.*

*Mode of meeting:*

* *WhatsApp chat*

*This week’s agenda was created by:*

* *Nicholas Packham*

*Discussion of agreed points from the agenda:*

***Notes***

*The mode of the meeting was on WhatsApp chat as there wasn’t much to discuss but rather decide, the meeting was originally held to decide on the final design for the prototype or app shell. However, after careful discussion, it has been decided that we need more time to create and decide on the final shell. Once the shell has been decided on, the team members will create their own version and contents, add it to the shell and finally design the prototype and create a final product. We aim to create an app with better fonts and colors so each member will take their time and create shells and designs based on preference. App name has been decided as AHN Events ( Ajwaad, Hayley and Nicholas Events).*

***Tasks appointed to each member:***

1. *Nicholas Packham:*
   * *Design application in Figma.*
   * *Share Figma designs with the team.*
   * *Create a Figma prototype for the presentation (using your designs and also your teammate’s designs).*
   * *Complete the final assignment report.*
2. *Hayley Moodley:*
   * *Design application in Figma.*
   * *Share Figma designs with the team.*
   * *Create a Figma prototype for the presentation (using your designs and also your teammate’s designs).*
   * *Complete the final assignment report.*
3. *Ajwaad Momin:*
   * *Design application in Figma.*
   * *Share Figma designs with the team.*
   * *Create a Figma prototype for the presentation (using your designs and also your teammate’s designs).*
   * *Complete the final assignment report.*

***The person in charge of documentation of each meeting will change weekly.***

Meeting ended.